



## DMS Yearbook Staff Application 2025-2026

Applicants must complete the following application, have three teachers fill out an online recommendation (Ms. Shergy will email a link directly to the teacher), and an online interview with Ms. Shergy via webex before being considered for a position on the 2025-2026 Yearbook Staff.

Name: \_\_\_\_\_

Current Grade: \_\_\_\_\_

School: \_\_\_\_\_

Student Email: \_\_\_\_\_@madisoncity.k12.al.us

Parent/Guardian Name: \_\_\_\_\_

Parent/ Guardian Email: \_\_\_\_\_

\*Are you willing to work after school? Yes/ No      If so, when? \_\_\_\_\_

\*Do you have any prior experience of being on the yearbook staff? Yes/ No      If so, when? \_\_\_\_\_

### About Yearbook Class

Staff members can expect to be responsible for the following:

- Plan each page, including headlines and other graphic elements.
- Write a story and use photos to help tell the story of the year, which are also appropriate for the theme.
- Edit copy, captions, headlines and other page elements. Check names for spelling accuracy.
- Be responsible for deadlines that correspond with their assignment.
- Oversee production of pages and meet deadlines with accuracy.
- Attend before or after school events as a photographer/reporter.

Much of the time spent in class is working independently to complete an assigned task, whether it is researching a topic, composing interview questions, writing a story or designing a page. As a result, students must be self-motivated to complete their assignments on or before the deadline. Although the editors and I are always available to help, we won't be standing by to watch over your student. Please remind your student that Yearbook is a unique opportunity and with it comes extra responsibilities to which they will be held accountable.

### Task 1: Self- Assessment

#### Self- Assessment

Evaluate yourself for each of the criteria using the following rating scale: 1 to 4, where 1=low/poor, 2=below average, 3= good, 4= high/outstanding

- Can meet deadlines: \_\_\_\_\_
- Works well in a group: \_\_\_\_\_
- Is self-motivated to complete assignments: \_\_\_\_\_
- Is responsible: \_\_\_\_\_
- Is willing to talk to teachers and students who you don't know: \_\_\_\_\_

## Task 2: Written Response

### Written Response

Write a brief explanation (3-5 sentences) about why you would like to be a part of next year's yearbook staff. Be sure to include the skills you have that would be valuable/necessary for this type of work.

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## Task 3: Recommendation

### Recommendation

Three of your current teachers must fill out a recommendation online. List three teachers that you want the recommendation link emailed to. One recommendation must come from your English teacher.

	Name	Subject	Madison City Email
Teacher 1:			<hr/> @madisoncity.k12.al.us
Teacher 2:			<hr/> @madisoncity.k12.al.us
Teacher 3:			<hr/> @madisoncity.k12.al.us

## Task 4: Interview Sign Up



Scan the QR code to sign up for a 15 minute interview via webex on either March 5th, 6th, 24th, 25th, or 26th. Ms. Shergy's webex link is: <https://madisoncity.webex.com/meet/lashergy>

\* All applications are due no later than March 5th. Applications will be accepted at your counselor's office, DMS front office, or Ms. Shergy's classroom, 305. \*

\* Please email Ms. Shergy at [lashergy@madisoncity.k12.al.us](mailto:lashergy@madisoncity.k12.al.us) with any questions.\*